

**Tehama eLearning Academy**  
**GOVERNANCE COMMITTEE MEETING**

Meeting Minutes  
March 23, 2016

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the committee Members, Denise Cottingham, CBO, Wes Grossman, TCDE Asst. Supt. Business Services and Linda Malena, Office Manager were also present.

Call to Order	Mr. Morehouse called the meeting to order at 3:16 p.m.
Roll Call and Pledge of Allegiance	Present: Morehouse, DuVarney, Thoreson, Matray, Manuel
Approval of Agenda	Ms. Matray moved, seconded by Ms. Manuel to approve the agenda. The motion carried unanimously (Morehouse, DuVarney, Thoreson, Matray, Manuel).
Consent Agenda	The Governance Committee Minutes from February 5, 2016 and the Special Meeting Minutes from March 8, 2016 were included in the agenda packet. Approval of the consent agenda was moved by Ms. Matray and seconded by Ms. Thoreson. The motion carried unanimously (Morehouse, DuVarney, Thoreson, Matray, Manuel).
Audience with Groups and/or Individuals	None
Administrator Report	Mr. DuVarney reported that in general things going well. We have hired two new teachers. Relationships are being built and lessons completed has increased. The new hourly math teacher has 7 new students. All staff were trained on the use of Epi pens. CTEIG needs to be included in our LCAP for next year. Graduation will be on May 31 <sup>st</sup> at 12:00 p.m. for 8 <sup>th</sup> graders and 6:00 p.m. for Seniors. Lorna talked about some coaching for new math teacher. We need to purchase math manipulative kits and are looking at I-ready math as an intervention for students. It ties in to our MAP testing. 7 <sup>th</sup> and 9 <sup>th</sup> graders have PE testing this week. The CAASP testing window will be the last week in April and the first week of May. We need to closely monitor our participation rate. Mr. DuVarney and Mr. Morehouse visited Core Butte Charter School. They were impressed. Have added lots as the students have requested. We will have a drug and alcohol summer school class this year that will be coordinated by Cynthia Cook at TCDE for students who are coping with drug or alcohol use or coping with parents that use. If the class is well received we will offer it in the fall as an elective. Drivers education was offered this semester as an elective class. The students loved it. More students are transitioning from probation through juvenile hall then to TeLA.

Other county offices are seeing our model at TeLA as a great alternative for community day schools.

CBO Report

Ms. Cottingham reported that our month 7 ADA was 99.47 with 100 enrolled. The ADA through month 7 was 88.74 and our attendance rate is 91.84 through month 7.

15-16 2nd Interim Report

The 2<sup>nd</sup> Interim report was included in the agenda packet. Ms. Manuel moved, seconded by Mr. DuVarney to approve the 2<sup>nd</sup> Interim Report. The motion carried unanimously (Morehouse, DuVarney, Thoreson, Matray, Manuel).

Educator Effectiveness Plan and Expenditure Report

Ms. Cottingham explained the plan and it was suggested that the \$4,000 for Beginning Teacher training be changed to \$3,200 which is the actual cost for one year. The difference will be moved to the educator effectiveness training section.

Career Technical Education Incentive Grant

CTEIG was discussed including requirements for CTE teacher credentials, career pathways and career counseling. No Action taken

LCAP Review

Ms. Matray presented an LCAP dashboard for TeLA showing each goal and the corresponding priorities. It easily shows the progress and whether the targets are being met or not. Are we on track or have we stayed the same. She also compiled data from various sources. The National Clearinghouse data is inaccurate. We need to tighten up the reporting to make sure our information is valid.

Closed Session:

Conference with Tehama eLearning Academy LEGAL COUNSEL – ANTICIPATED LITIGATION - Initiation of litigation pursuant to subdivision (c) of Section 54956.9, one case. The Governance Committee moved into closed session at 4:15p.m. Mr. DuVarney excused himself and left for the rest of the day.

Report out of Closed Session

The Governance Committee returned from closed session at 4:38 p.m. There was nothing to report.

Governing Committee Discussion

The Governance Committee discussed setting up a half day retreat to look at the charter document, LCAP and employee handbooks in a public meeting possibly on June 1<sup>st</sup>. The meeting would include input from staff, parents and students. We need to look at possible structural changes to the oversight of the charter and parent involvement. This will be put on the next meeting agenda.

Next meeting date

April 13<sup>th</sup> at 3:30 p.m.

Adjournment

There being no further business the meeting was adjourned at 4:46 p.m.



# Accrediting Commission for Schools Western Association of Schools and Colleges

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FRED VAN LEUVEN, ED.D.  
EXECUTIVE DIRECTOR

MARLYN S. GEORGE, ED.D.  
ASSOCIATE EXECUTIVE DIRECTOR

TO: Mr. Richard DuVarney  
Superintendent  
Tehama eLearning Academy  
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Red Bluff, CA 96080

FROM: Fred Van Leuven, Ed.D.  
Executive Director

SUBJECT: Confirmation of ACS WASC Mid-cycle (Two-Day) Visit Dates

DATE: April 11, 2016

We have received and processed your Confirmation of Scheduled Accreditation form. You will be using the "Mid-cycle Visit (Two-Day) Procedures" for the accreditation visit scheduled at your school during the 2016-2017 school year.

You will be advised of the name of the committee chair when one has been established. The chairperson may be called upon for advice concerning your accreditation self-study and visit.

The dates of the on-site visit to your school will be from **Monday, October 24, 2016 through Tuesday, October 25, 2016**. Please inform our office immediately if you need to change the dates of your visit. Any visit date change when at least 50% of the team has been confirmed will be subject to a visiting committee restructuring fee (\$600.00 or current rate).

Visiting Committees will make their own reservations and pay for their lodging during the visit. The chairperson may contact you for lodging advice. The Visiting Committee will submit their expenses to the ACS WASC Office for reimbursement.

We look forward to working with you, your staff, and students in the accreditation process.



## Tehama eLearning Academy Educator Effectiveness Plan and Expenditure Report For Expenditures Between July 1, 2015 and June 30, 2018

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	Total Expenditures
Beginning teacher and administrator support and mentoring, including, but not limited to, programs that support new teacher and administrator ability to teach or lead effectively and to meet induction requirements adopted by the Commission on Teacher Credentialing and pursuant to Section 44259 of the California <i>Education Code</i>	N/A	1.00	0.00	N/A	\$ 3,200.00
Of these expenditures, how much was spent on induction programs?	N/A	N/A	N/A	N/A	\$ 3,200.00

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	Total Expenditures
Professional development, coaching, and support services for teachers who have been identified as needing improvement or additional support	N/A	0.00	0.00	N/A	\$

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	Total Expenditures
Professional development for teachers and administrators that is aligned to the state content standards adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.8, 60605.11, 60605.85, as that section read on June 30, 2014, and 60811.3, as that section read on June 30, 2013, of the California <i>Education Code</i>	N/A	N/A	N/A	N/A	\$ -
	Mathematics	0.00	0.00	N/A	N/A
	English language arts/development	0.00	0.00	N/A	N/A
	Science	0.00	0.00	N/A	N/A
	History/social sciences	0.00	0.00	N/A	N/A
	Visual/performing arts	0.00	0.00	N/A	N/A
	Career technical	0.00	0.00	N/A	N/A
	World language	0.00	0.00	N/A	N/A
Physical education	0.00	0.00	N/A	N/A	

Activity	Content Standards	Number of Teachers	Number of Administrators	Number of Paraprofessionals	Total Expenditures
Activities to promote educator quality and effectiveness including, but not limited to, training on mentoring and coaching certificated staff and training certificated staff to support effective teaching and learning including Google Educator, CCIS, CCSA and Nurtured Heart.	N/A	5.00	0.00	1.00	\$ 4,719.00

Note: N/A is used in areas where an item would not be applicable for a particular activity/category. LEAs should not be tracking expenditures, number of teachers, etc. in subject areas marked N/A.